

05-13-11

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CONTRACT MANAGEMENT  
2013 AUG -8 PM 2:21

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# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.  
Cm1524-A4

## CONTRACTOR INFORMATION

2013 AUG 22 AM 11:28

Name: Smith Lynn

Address: 5855 Stafford Road Bryceville, Florida 32009  
City State Zip

Contractor's Administrator Name: \_\_\_\_\_ Title: \_\_\_\_\_

Tel#: 904-266-9497 Fax#: \_\_\_\_\_ Email: lynn0308@bellsouth.net

## CONTRACT INFORMATION

Contract Name: Custodial Service Contract Value: \$50.00 each rental

Brief Description: Bryceville Community Center- Custodian is to insure all rental and hold harmless agreements are executed all deposit and rental fees are collected. Maintain the building in a clean manner as described in the contract agreement.

Contract Dates \_\_\_\_\_ to \_\_\_\_\_ Status: ☐ New ☐ Renew ☐ Amend# A4 WA/Task Order ☐

How Procured: ☐ Sole Source ☐ Single Source ☐ ITB ☐ RFP ☐ RFQ ☐ Coop. ☐ Other ☒ X

### If Processing an Amendment:

Contract #: CM1524-A4 Increase Amount of Existing Contract: \_\_\_\_\_ No Increase ☒ N/A

New Contract Dates: 11/20/13 to 11/19/14 TOTAL OR AMENDMENT AMOUNT: \$ \_\_\_\_\_

## APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- [Signature] 8/6/13 01193519-534103  
Department Head Signature Date Funding Source/Acct #
- [Signature] 8/15/13  
Contract Management Date
- [Signature] 8/20/13  
County Attorney (approved as to form only) Date
- [Signature] 8-19-13  
Office of Management & Budget Date

5/19/13  
Comments: \_\_\_\_\_

## COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 8/21/13  
Ted Selby, County Manager Date

## RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)  
Copy: Department  
Office of Management & Budget  
Contract Management  
Clerk Finance

RECEIVED  
COUNTY MANAGER'S  
OFFICE  
2013 AUG 16 AM 10:45

RECEIVED  
COUNTY MANAGER'S  
OFFICE  
2013 AUG 20 PM 2:17

RECEIVED  
CONTRACT MANAGEMENT  
2013 AUG 19 PM 2:10

**AMENDMENT NUMBER 4/FOURTH EXTENSION TO THE**  
**CUSTODIAL SERVICES AGREEMENT**

THIS ADDENDUM entered into this 21st day of August, 2013 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida, (hereinafter referred to as "County") and **FAITH LYNN**, 5855 Stafford Road, Bryceville, FL, 32009, (hereinafter referred to as "Independent Contractor").

**WHEREAS**, the parties entered into an Agreement dated November 20, 2009, for Custodial Services for Bryceville Community Center; and

**WHEREAS**, the original agreement provided for an initial term of November 20, 2009 through November 19, 2010 and provided for one year renewals upon mutual agreement of the parties; and

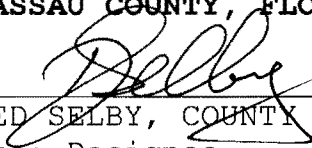
**WHEREAS**, the parties agreed to extend the agreement for the subsequent periods beginning November 20, 2010 and ending November 19, 2013; and

**WHEREAS**, the parties desire to extend said Agreement.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 3 of the Agreement dated November 20, 2009, the performance period is hereby extended for an additional one (1) year beginning November 20, 2013 and ending November 19, 2014.
2. All other provisions of said Agreement not in conflict with this Addendum shall remain in full force and effect.
3. Time is of the essence.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

  
\_\_\_\_\_  
TED SELBY, COUNTY MANAGER  
Its: Designee

[SIGNATURES CONTINUE ON NEXT PAGE - REMAINDER OF PAGE  
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INDEPENDENT CONTRACTOR

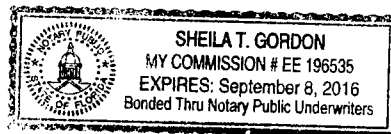
Faith Lynn  
FAITH LYNN

STATE OF Florida  
COUNTY OF Duval

Before me personally appeared,  
Faith Lynn, who is personally known ☒ or  
produced \_\_\_\_\_ as identification, known  
to be the person described in and who executed the foregoing  
instrument, and acknowledged to and before me that he/she  
executed said instrument for the purposes therein expressed.

WITNESS my hand and official seal, this 12<sup>th</sup> day of  
July, 2013.

Sheila T. Gordon  
Notary Signature



Notary-Public-State of Florida at large

My Commission expires: 9/8/2016

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WTD 057.00